

June 5, 2023

To the Board of Directors  
American Network of Community Options and Resources  
Alexandria, Virginia

In planning and performing our audit of the financial statements of American Network of Community Options and Resources (ANCOR) as of and for the year ended December 31, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered ANCOR's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of ANCOR's internal control. Accordingly, we do not express an opinion on the effectiveness of ANCOR's internal control.

However, during our audit we became aware of the following matter that we believe represents an opportunity for strengthening internal controls and cyber security:

*Consider Evaluating Information Technology Policies*

During the course of our audit, we noted that ANCOR has not formalized a number of policies related to information technology systems and overall cyber security. As ANCOR moves to a more paperless and virtual environment, we recommend ANCOR evaluate its information technology systems and add policies and procedures specific to cyber security to its finance and accounting manual. Items we recommend including in your policy include the following:

- Implementation of multifactor authentication (MFA) for email and financial systems, including using only authenticator tokens when given the option.
- Requirement to have employee passwords changed periodically, typically every 90 days.
- Formalize policies surrounding firewall and anti-virus implementation, including detail on how often software, firewall, and anti-virus updates should be completed.
- Formalize timeframes for vulnerability and penetration tests to be conducted to test the effectiveness of ANCOR's cyber security.

While not exhaustive, the items above are items we recommend ANCOR consider implementing in its financial policies and procedures manual.

This communication is intended solely for the information and use of management, the board of directors, and others within ANCOR, and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Wegner CPAs, LLP



Glenn Miller, CPA  
Partner